

Gloucester County College

Office of Financial Aid
Unemployment Tuition Waiver Policy

STUDENTS MAY REGISTER ONLY DURING THE DESIGNATED TIMES FOR LATE REGISTRATION.

1. The student acknowledges that they will or have already filed a complete Free Application for Federal Student Aid (FAFSA).
2. The student will comply with all requests for any required additional documentation from the Office of Financial Aid and the State of New Jersey (NJ HESAA)
3. The student must obtain the Tuition Free Waiver form NJES8 (R1/01) from the Unemployment Office in the county they reside in. Signatures from the Unemployment Officials **CANNOT** be dated more than thirty (30) days from the specified enrollment periods.
4. Student cannot enroll for courses under the Unemployment Free Tuition Waiver until the dates specified by the Office of Financial Aid. These dates verify from term to term but are generally the day before classes start.
5. The program will only be honored at Gloucester County College by applicants that reside in Gloucester County. Out of County students are required to apply to their home county college. If the student's program of study is not offered by their home county college, the student must provide documentation the program is not offered. Acceptable documentation would be a letter from the college Registrar on official college letter head, or a completed charge back application.
6. The program is only eligible to students that are collecting Unemployment benefits through the State of New Jersey.
7. The student certifies that they are **NOT** in **DEFAULT** or **OVERPAYMENT** status on any Federal grants or loans.
8. The student certifies that they must be **MATRICULATED** into a degree seeking program to be eligible for the Unemployment Tuition Waiver.
9. The student certifies that they understand that the New Jersey Unemployment Tuition Waiver will only cover the per Credit Cost of Tuition at Gloucester County College, and understands that they are **PERSONALLY RESPONSIBLE** for the payment of all other fees associated with the cost of registering for courses at Gloucester County College.
10. The student certifies that they are being permitted to register without payment at this time and incurring a debt with Gloucester County College. The student also acknowledges that they will file a complete Free Application for Federal Student Aid (FAFSA), and comply with all requests for any required additional documentation. Failure to do so will result in the student forfeiting their right to utilize the Unemployment Tuition Waiver, and the student being held **PERSONALLY RESPONSIBLE** for the total cost of tuition and registration fees.
11. The student certifies that they will drop their courses, if for any reason; they will be unable to attend. The student is not to assume that they will be dropped for non-payment should they stop attending.
12. Students that need to Withdraw from a course must complete the proper Withdrawing procedure with the Records Department.

The student understands that they cannot pay to reserve a seat in a course. The student also understands that they will not be refunded any money if they paid for courses in advance. The Unemployment Tuition Waiver programs **WILL NOT** refund the expenses that a student has paid out of pocket for tuition or tuition related needs.